

Worldwide Shipping Instructions  
International Exhibitors  
**MRO Asia 2017**  
31 October – 02 November  
Singapore Expo



Appointed by:

**Penton**  
•inform •engage •advance

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TWI has been appointed by **Penton Media, Inc.** as the official transportation coordinator and on site handling agent of equipment and display materials for exhibitors participating in **MRO Asia 2017**.

On the following pages are specific instructions pertaining to this show, including shipping deadlines and documentations requirements.

LATEST ARRIVAL DATES	
Air- Singapore -SIN	16 – 19 October
Sea Freight – LCL - SIN	14 – 16 October
Sea Freight – FCL -SIN	14 – 16 October

Document Deadline Dates	
Air Freight Document Deadline	09 October
Sea Freight Document Deadline	07 October
Radio/Telecomm Document Deadline Date	07 October

### **CONSIGNMENT INSTRUCTIONS FOR AIR**

All shipments must be sent on a “freight prepaid” basis. A 5% outlay commission will be charged on all “freight collect” consignments

#### **CONSIGNEE (AIRFREIGHT)**

APT Showfreight (S) Pte Ltd  
 10 Bukit Batok Crescent  
 #05-05, The Spire  
 Singapore 658079  
 Contact: Suhhailah  
 Tel: 64998979  
 For: MRO Asia 2017

#### **NOTIFY PARTY**

ASPAC Aircargo Services Pte Ltd  
 Attention: Bernard  
 Tel: +65 65425266

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## **CONSIGNMENT INSTRUCTIONS FOR OCEAN**

All consolidated shipments must be issued with a House Bill of Lading or House Airway Bill. A consolidated cargo manifest must also be provided.

### **CONSIGNEE (SEAFREIGHT)**

APT Showfreight (S) Pte Ltd  
 10 Bukit Batok Crescent  
 #05-05, The Spire  
 Singapore 658079  
 Contact: Suhhailah  
 Tel: 64998979  
 For: MRO Asia 2016

### **NOTIFY PARTY**

APT Showfreight  
 10 Bukit Batok Crescent  
 #05-05, The Spire  
 Singapore 658079

## **PRE-ADVISE**

Please email advance copies of the Airway Bill / Express Release Bill of Lading, invoice, and pre-alert to TWI Operations: Andrea Latchman - Alatchman@twigroup.com and our on-site partners at APT Showfreight suhhailah@aptshowfreight.com & danny.khor@aptshowfreight.com

Please note that using a consolidator may delay customs clearance and delivery. Any deconsolidation charges will be passed on to you at cost plus 5%.

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## **COMMERCIAL INVOICE/PACKING LIST**

Please prepare the invoice/packing list with the following details:

- Commercial invoices and packing lists can be combined on one document if they list quantity, description, value of each item, weight and dimensions of each package.
- Your company’s Federal Employer Identification Number and any applicable license numbers.
- Complete, precise, simple and non-technical description of all items should be listed on the invoice with HTS codes.
- Electronic copy of each commercial invoice should be sent to TWI Operations: Andrea Latchman – [Alatchman@twigroup.com](mailto:Alatchman@twigroup.com) and our on-site partner APT Showfreight – Suhhailah – [Suhhailah@aptshowfreight.com](mailto:Suhhailah@aptshowfreight.com) by the document deadline dates listed on page 2.

## **PACKING**

Due to multiple handling of freight cases TWI urges exhibitors to use strong wooden cases. Bolted returnable types of cases that offer protections from the elements are ideal. If your cases are secured with a lock or combination please provide the key or combination for Customs purposes.

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## DOCUMENTATION

## RADIO/TELECOMMUNICATION GOODS

Censorship may be required in this country. Please ask your TWI representative for further information.

A copy of your commercial invoice and brochure is required for all shipments into Singapore.

Static Display of the equipment is permissible. Any equipment that transmits radio frequency or sound waves must first seek approval before the equipment is brought in and following information is required:

1. Frequencies
2. Number of Channels being used
3. RF Output Power
4. RF Bandwidth

## ATA CARNET

An ATA Carnet is recommended if you plan to send equipment to multiple countries or if you plan to send highly valued equipment.

## INSURANCE

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including move-in and dismantling periods).

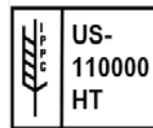
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## **SHIPMENTS WITH NON-MANUFACTURED WOOD PACKING**

All shipments containing Non-Manufactured Wood Packing (NMWP) must be either **heat-treated or fumigated**. NMWP and Solid Wood Packing Material (SWPM) must bear markings indicating the type of treatment under the ISPM 15 regulations.

Any packing that does not comply with these requirements will be refused, destroyed, or returned to its origin, resulting in a considerable delay.

Please contact your TWI Representative if you have any questions regarding the NMWP rule.



[Frequently Asked Questions](#)

## **TERMS OF PAYMENT**

All TWI / Apt showfreight invoices for this exhibition are for immediate payment. Major credit cards accepted include American Express, Visa, Mastercard and Eurocard.

## **CONTACTS**

To assist you with your shipment please contact:

### **APT Show Freight**

Binte Kadir Sultan Suhhailah – email : [Suhhailah@aptshowfreight.com](mailto:Suhhailah@aptshowfreight.com) and telephone +(65) 64998979 & Danny Khor - [danny.khor@aptshowfreight.com](mailto:danny.khor@aptshowfreight.com)

### **TWI GROUP**

Bryce Larkin – [BLarkin@twigroup.com](mailto:BLarkin@twigroup.com)  
Tel: +1-702-691-9014

## **INTERNATIONAL AGENT LIST**

Attached you will find a list of TWI’s network of worldwide preferred agents who can provide forwarding services for the movement of your freight to MRO Asia 2017. If you are shipping from a country that is not listed, please contact us for information of the recommended partner in your area.

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Click on the links below to access the appropriate forms required.

[Terms and Conditions](#)

[Shipping Labels](#)



AUSTRIA  
SCHENKER & CO AG  
TELEPHONE: 43/57/68621 1522  
CONTACT: MATTHIAS HOLEK  
MATTHIAS.HOLEK@DBSCHENKER.COM

AUSTRALIA  
SCHENKER & CO. (AUST) PTY  
TELEPHONE: 61/3/9344 9657  
CONTACT: BEN WILSON  
BEN.WILSON@DBSCHENKER.COM

BELGIUM  
ZIEGLER EXPO LOGISTICS  
TELEPHONE: 32/2/475 4545  
CONTACT: JEAN-MARC SALMON  
JEAN-MARC\_SALMON@ZIEGLERGROUP.COM

BRAZIL  
FULSTANDIG SHOWS & EVENTS  
TELEPHONE: 55/11/2207 7650  
CONTACT: MARIANE EWBANK  
MEWBANK@FULSTANDIG.COM.BR

CANADA  
TWI GROUP, INC.  
TELEPHONE: 905/812 1124  
CONTACT: SANDI TROTTER  
STROTTER@TWIGROUP.COM

CHINA  
APT SHOWFREIGHT  
TELEPHONE: 86/21/6124 0090  
CONTACT: SHIRLEY XING  
SHIRLEY.XING@APTSHOWFREIGHT.COM

CZECH REPUBLIC  
SCHENKER SPOL S.R.O.  
TELEPHONE: 42/02/4240 5160  
CONTACT: PETR SLABY  
PETR.SLABY@SCHENKER.CZ

DENMARK  
ON-SITE DENMARK APS  
TELEPHONE: 45/3/282 0210  
CONTACT: LARS SKOVHOJ  
LARS@ONSITEGROUP.DK

EGYPT  
OVERSEAS INTERNATIONAL SERVICES  
TELEPHONE: 20/2/2906 247  
CONTACT: BASMA NASSAR  
OVERSEASESLZEKI@OVERSEASS.COM

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SUOMEN MESSULOGISTIKKA OY  
TELEPHONE: 358/10/309 6622  
CONTACT: DAVID PALOMO-SANCHEZ  
DAVID.PALOMO@SMLOG.FI

MALAYSIA  
R.E. ROGERS MALAYSIA  
TELEPHONE: 603/5510 8611  
CONTACT: RASYID ABDULLAH  
RASYID@ROGERS-ASIA.COM

FRANCE  
SCHENKER SA  
TELEPHONE: 33/1/6021 4008  
CONTACT: YANN CORNIQUEL  
YANN.CORNIQUEL@DBSCHENKER.COM

GERMANY  
PRO MESSE - SERVICE GMBH  
TELEPHONE: 49/82/7180 1424  
CONTACT: NORBERT KASTL  
N.KASTL@PRO-MESSE.DE

GREECE  
MTS EXPOLOGISTICS  
TELEPHONE: 30/21/3038 1085  
CONTACT: MANOS TSANTES  
MTSANTES@MTSEXPLOG.COM

HONG KONG  
APT SHOWFREIGHT LTD.  
TELEPHONE: 85/2/2877 0511  
CONTACT: LIZA SUEN  
LIZA.SUEN@APTSHOWFREIGHT.COM

HUNGARY  
MASPED LOGISZTIKA KFT  
TELEPHONE: 36/1/278 0591  
CONTACT: TIBOR DANKO  
DANKO.TIBOR@MASPED.HU

INDIA  
R.E. ROGERS INDIA PVT LTD  
TELEPHONE: 91/11/2694 9801, 02  
CONTACT: SUSHIL UPADHYAY  
SUSHIL@ROGERSWORLDWIDEINDIA.COM

IRELAND  
INTERFLOW LOGISTICS  
TELEPHONE: 35/36/4662 0008  
CONTACT: NIALL THOMPSON  
NIALL@INTERFLOW.IE

ISRAEL  
UTI LOGISTICS  
TELEPHONE: 972/8/914 6329  
CONTACT: REVITAL HALFON  
REVITALH@GO2UTI.CO.IL

ITALY  
EXPOTRANS  
TELEPHONE: 39/06/6500 4846  
CONTACT: ADRIANO PASQUALI  
ADRIANO.PASQUALI@EXPOTRANS.IT

JAPAN  
ISHIKAWA-GUMI LTD.  
TELEPHONE: 81/3/3474 8102  
CONTACT: ANTON SHIGETA  
T\_SHIGETA@ISHIKAWA-GUMI.CO.JP

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KUEHNE & NAGEL JORDAN  
TELEPHONE: 962/65/664 128  
CONTACT: RAMZY NABER  
RAMZY.NABER@KUEHNE-NAGEL.COM

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PAN-LITSERVICE  
TELEPHONE: 37/0/5244 5677  
CONTACT: VAIDAS BENIUSIS  
VAIDAS@PLS.LT

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EUROPEAN LOGISTICS PARTNERS  
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WEIRIG@ELP.LU

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CONTACT: RASYID ABDULLAH  
RASYID@ROGERS-ASIA.COM

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TELEPHONE: 52/55/5280 1279  
CONTACT: RAUL JUAREZ  
RAULJUAREZ@CARGOLIVE.COM.MX

NETHERLANDS  
CEVA LOGISTICS  
TELEPHONE: 31/26/319 5204  
CONTACT: BASTIAAN WIGMAN  
BASTIAAN.WIGMAN@CEVALOGISTICS.COM

NORWAY  
ON-SITE NORWAY AS  
TELEPHONE: 47/2/273 8300  
CONTACT: IRENE JOHANSEN  
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NETLOG POLSKA SP Z.O.O  
TELEPHONE: 48/22/256 70 52  
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RNTRANS ACTIVIDA DES TRANSITARIAS S.A.  
TELEPHONE: 35/12/1324 6202  
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TELEPHONE: 82/2/565 3727  
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TELEPHONE: 34/93/319 1269  
CONTACT: JUAN CARLOS PEREZ  
JCPEREZ@COMARFEX.COM

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ON-SITE EXHIBITIONS AB  
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